

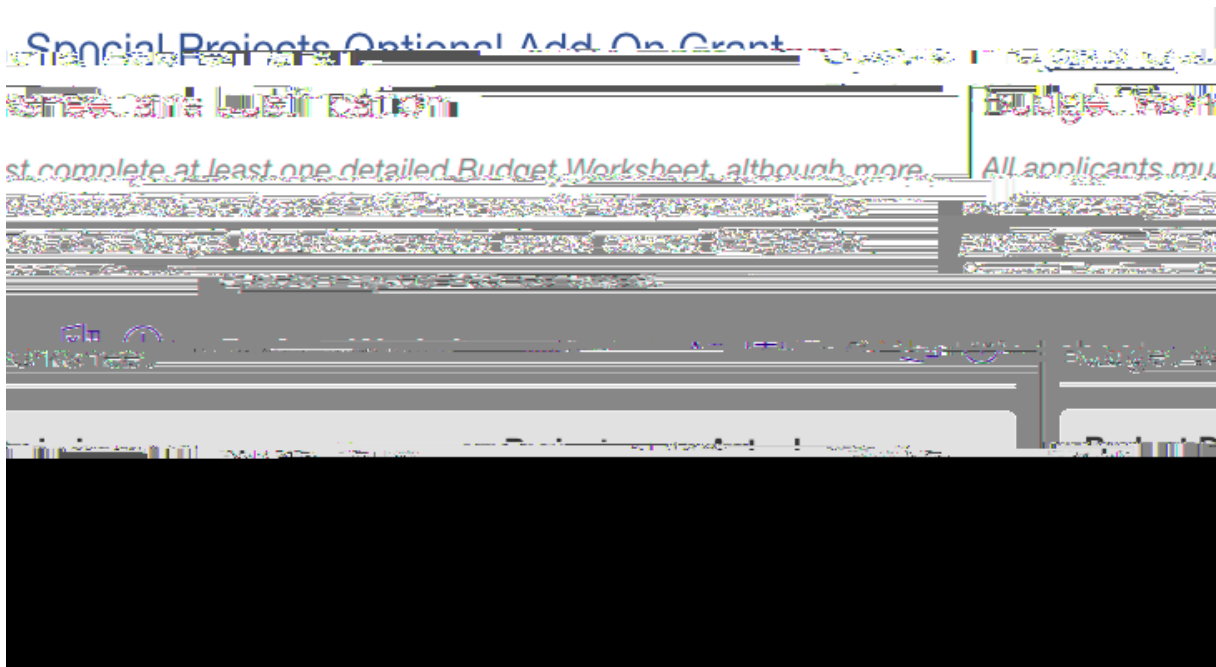
NEHA-FDA Retail Flexible Funding Model Grant Program

Example Budget Worksheet and Budget Justification Special Project Grants

Below is a multi-page screenshot from the NEHA-FDA Retail Flexible Funding Model (RFFM) Grant Program Portal, showing an example Budget Worksheet and Budget Justification for a 1-year Special Project Grant. The screenshots include images of all required input fields, including maximum character counts for each text box.

Note that this example should only be used in preparation for the Special Project Grants.

Additionally, each Grant type has specific instructions in the Budget Worksheet(s) and Justification(s) section of the application, regarding number of Budget Worksheets required (depending on the specific Outcomes you have chosen for the grant), and the number of Budget Justification fields utilized. Please refer to each application for specific instructions.



For our Special Projects Optional Add-on Grant, we are requesting the following funding:

\$8,000 in personnel costs for two, EHS staff to develop and implement a new, electronic, risk-based inspection program for a total estimated 180 hours in staff time:

Sam Smith, \$50/hour (salary and fringe) x 80 hours = \$4000

Julie Davis, \$40/hour (salary and fringe) x 100 hours = \$4000

\$8,000 in equipment costs to purchase risk-based inspection software.

\$2000 in contract costs for contracted IT staff member to provide support as-needed during implementation of the new software.

\$2,000 in indirect costs at the allowable %10 de minimus rate

Total \$20,000